Supplemental Questionnaire

Materials Handler Leader, FL-6907-6 Department of Transportation FEDERAL AVIATION ADMINISTRATION

	أنبيها لمبيدا التناب المسار ليبيية ليسك البساء السناء	فعيرون ونسب وسنت وسنت والمناخ ونسبت ونسبت ونسب	ے سے بھی مشتر سے کے شہر ہوتا ہے۔	
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Section 1: Minimum Qualifications

- 1. From the descriptions below, select the letter corresponding to the statement that most clearly and accurately describes your basic education and experience. Select only one letter.
 - A. I have no experience or training in this type of work.
 - B. I have completed vocational training as a Materials Handler Leader or I have completed an apprenticeship in this type of work.
 - C. I have experience as a Materials Handler Leader. My work was closely monitored by my supervisor.
 - D. I have experience performing all Materials Handler duties and I believe my experience demonstrates the potential to lead or direct other workers.
 - E. I have experience as a Materials Handler Leader. I work independently and occasionally am consulted by other workers because of my expertise.

Section 2: Specialized Experience

Using the table below, for each of the following statements, circle the letter for the response that most accurately describes your level of experience and demonstrates your ability to perform work as a Materials Handler Leader. Circle only one letter for each statement.

- A I know little or nothing about this.
- B I have had study or training only in this, but no experience.
- C I have occasionally performed this task under close supervision.
- D I frequently and independently performed this task under normal supervision.
- E This task was/is a major part of my job, and I am considered an expert performing it.

						Circle th	ne appropriate letter.
Rec	eive shipment	and verify t	hat no overage	shadagaa ee	الا الحاجمية		

2. Receive shipment and verify that no overages, shortages, concealed damages A B C or other problems exist.

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3.	Independently assign control number to material.	Α	В	C	D	E		
4.	Store material in established storage locations.	Α	В	C	D	E		
5.	Perform identification research when item requested is not identified by a catalog number, item is not stocked by catalog number requested, or when catalog number and nomenclature do not agree with item in stock.	A	В	C	D	E		
6.	Retrieve material from all areas of the warehouse to satisfy requisitions.	A	В	C	D	E		
7.	Independently load material onto truck or other vehicles.	A	В	С	D	E		
8.	Pack material to be shipped.	A	В	C	D	E		
9.	Operate management carrier system.	A	В	C	D	E		
10.	Perform inventory counts of stock.	A	В	C	D	E		
11.	Assist in containing spills in the event of an unscheduled release of hazardous material	A	В	C	D	E		
12.	Prepare shipping documents.	A	В	C	D	E		
13.	Comply with safety regulations.	Α	В	C	D	E		
14.	On a regular basis, safely lift objects up to 70 pounds.	A	В	С	D	E		
5.	Store all stock in accordance with prescribed fire and safety regulations.	A	В	C	D	E		
6.	Keep isles and working areas free from congestion in accordance with prescribed fire and safety regulations.	A	В	C	D	E		
17.	Operate material handling equipment such as a forklift, Big Joe, and Raymond.	A	В	С	D	Ε		
18.	Operate up to a 2-1/2 ton truck for the purpose of pickup or delivery of shipments.	A	В	C	D	E		
19.	Operate an automated retrieval and storage system.	A	В	C	D	E		
20.	Operate a personal computer (PC).	A	В	C	D	E		
1.	Operate a logistics information system.	A	В	C	D	Ε		
2.	Operate cable reeling equipment.	A	В	C	D	E		
3.	Operate a rate shipper/mile maker.	A	В	С	D	Ε		
4.	Operate an automated storage and retrieval system.	Α	В	C	D	E		
5.	Use work orders to fill requests for materials.	A	В	C	D	E		
26.	Follow written instructions.	Α	В	С	D	E		
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 Follow established procedures in the receipt, inspection, storage, and distribution of material. 	A	В	C	D	E	
28. Follow verbal instructions.	A	В	C	D	E	
Answer each statement below by circling the response which most accurately describes your ability to perform the work as a Materials Handler Leader.						
Responses						
A. Yes, I have performed the tasks.						
B. No, I have not performed the tasks.	Circl	e the a	pprop	riate le	tter.	
29. I have been responsible for ensuring that procedures, policies, and written/verbal instructions are followed.		Α	В			
30. I have been responsible for ensuring safety and housekeeping rules are followed.		A	В			
 1 have been responsible for tracking the status and progress of work and causes of delays. 		A	В			
I certify that, to the best of my knowledge, all the information provided on	this	form	is tr	ue, ac	curat	
complete.						
Name Date						